

City of Takoma Park, Maryland
7500 Maple Avenue, Takoma Park, MD 20912

PETITION TO CLOSE A STREET FOR

(Event Name)

We, the undersigned residents of the _____ block(s) of _____,
request the closing of our street in Takoma Park, Maryland on (day / date) _____,
from _____ a.m./p.m. through _____ a.m./p.m. (street must be reopened at dark).**

Rain Date: _____.

** See general rules on the back of this form.

| SIGNATURE | PRINT NAME | PRINT ADDRESS | TELEPHONE NO. |
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#1 Contact Person: _____ Phone (W) _____ (H) _____

Address: _____

#2 Contact Person: _____ Phone (W) _____ (H) _____

OFFICE USE ONLY - POLICE DEPARTMENT REVIEW

Date Received: _____ No. Households: _____ Signatures Obtained: _____

Approved: _____ Title: _____ Date: _____

Special Instructions: _____

PETITION FOR PERMISSION TO CLOSE A TAKOMA PARK STREET

GENERAL RULES

- 1. Signatures from at least 60% of the households on subject street(s) must be submitted. Use additional forms if needed.**
- 2. Tenants as well as homeowners are to be included.**
- 3. Only one signature per household will be considered. The petition should only be signed by an adult member of the household.**
- 4. If the street being considered for closure provides the only ingress/egress route for other streets, those streets must also be petitioned.**
- 5. Streets must be reopened before nightfall.**
- 6. Petitions must be submitted to the City Clerk's Office at least seven (7) working days prior to the proposed event.**
- 7. If the request is approved, your permit will be mailed or available for pick up prior to the event. The Public Works Department will drop off barricades for you to set up to block the street. Please follow any special instructions from the Police Department about the placement of the barricades. These instructions will be noted on your permit.**
- 8. Please note that your event will be subject to the City's Noise Control Ordinance. If you believe your event may violate the Noise Ordinance, you may need to request a temporary waiver.**

If you have questions, please contact the City Clerk (301-891-7267).

Submit the form to:

**City Clerk
City of Takoma Park
7500 Maple Avenue
Takoma Park, MD 20912**